



"People  
helping people  
help  
themselves"

Frank O'Bannon, Governor  
State of Indiana

*Division of Disability, Aging and Rehabilitative Services*  
402 W. WASHINGTON STREET, ROOM W382  
INDIANAPOLIS, IN 46204-2739

John Hamilton, Secretary

To: DD Waiver Interested Parties

From: Alison Becker, Director, Fiscal Services  
Steve Cook, Director, Developmental Disabilities Services

Date: December 27, 2001

Re: DD Waiver Information Bulletin DD-7 Prevocational Services

We have had a number of questions about when it is appropriate to utilize Prevocational Services for a person on the DD Waiver. Here are a few things to consider when deciding if an individual's activity should be funded by the DD Waiver or by Title XX (Adult Day Services).

- Prevocational services are aimed at preparing an individual for paid or unpaid employment, by teaching concepts such as compliance, attendance, task completion, problem solving and safety.
- The activities included in this service are directed at underlying habilitative goals and are reflected in an individual's plan of care as such (not explicit employment objectives).
- Prevocational services are compensated at less than 50 percent of the Federal Minimum Wage
- These services are provided to individuals not expected to join the general workforce or participate in a transitional workshop within one year (excluding supported employment).
- As with all services, if services are available under the Rehabilitation Act of 1973 or Public Law 94-142, they cannot be paid for under the DD Waiver.

If you have an individual who is currently being served by Title XX (Adult Day Services) in a Sheltered Workshop, you should move those hours to the DD Waiver Plan of Care. This allows for the State to maximize its resources and makes the Waiver Plan of Care a more accurate reflection of the individual's needs.

Case Managers, please assist providers in making the appropriate transition from Title XX to the DD Waiver as necessary. Please contact either of us if you have any questions or if we may be of further assistance.

Equal Opportunity / Affirmative Action Employer

